**TWO WHEEL MOTORBIKE SAFE OPERATING PROCEDURE**

**DO’s**

* Always wear correct personal protective equipment including an approved helmet and closed in footwear.
* Familiarise yourself with the bike and manufacturers guidelines before riding.
* Always train all riders, and continue to supervise inexperienced workers in the use of two wheel motorbikes. Keep the training records.
* Let people know here you are going and what time you will be back.
* Look out for wires, tape gates across races, irrigation pipes or other hazards you could run into.
* Ask yourself – is the motorbike the right vehicle for the job?
* No one under the age of 16 should operate an adult farm bike as they may not have the weight, strength or metal awareness to do so safely. Two wheel motor bikes should be selected to suit the age and size of the rider.
* **Always report accidents and incidents as soon as practicable to the Manager/Supervisor.**

**PRE-OPERATIONAL CHECKS**

* Always check the motorbike before using it to ensure it is safe to ride. This includes checking the brakes, tyres (pressure and condition), and throttle before riding. Are they working correctly?
* Keep the motorbike clean and regularly maintained in accordance with the manufacturer’s specifications.
* Ensure you are aware of the location of the nearest fire extinguisher and first aid kit before starting work.

**OPERATIONAL GUIDELINES**

* Always adhere to the manufacturers recommendations when using any motorbike.
* Always ride sitting astride the bike with feet on the foot pegs, don’t stand up. Keep both hands on the handlebars.
* Remain alert at all times.
* Wherever possible, stop the motorbike and use the stand before performing another task i.e. opening a gate.
* Travel with caution over unfamiliar ground, rough or uneven surfaces and in long grass as this may conceal potentially dangerous hazards such as branches.
* Establish no-go zones for dangerous areas and mark these on the farm map. Make sure all everyone is aware of them.
* Never try to tow anything with a two wheel motorbike.

**POTENTIAL RISKS**

* Eye and face injuries from falls or objects such as low branches.
* Crushing, bruising and cuts from being thrown from the motor bike.
* Repetitive strain injuries and back strain from too much riding and bike work.
* Hair/clothing/jewellery/hands might get caught in moving parts.

**DON’TS**

* Ride under the influence of alcohol or drugs.
* Ride a two wheel motor bike unless you are trained and allowed to do so. Don’t leave inexperienced riders unsupervised until they are assessed as competent.
* Don’t speed – adhere to the safest speed for the conditions and terrain. Always abide by the farm speed limit.
* Don’t use faulty or poorly maintained motorbikes, report any faults or damage as soon as practicable to the Manager/Supervisor.

This does not cover all possible risks associated with the equipment and should be used in conjunction with other references. It is designed as a guide to compliment training and as a reminder to users of motorbikes. This information is based on material published in manufacturers operating guides.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ acknowledge I have read and understood the information, and will follow these procedures when riding a motorbike on farm.

SIGNED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_